

WILLOUGHTON PARISH COUNCIL

The A.G.M. of the Parish Council was held in the Village Hall, Thursday, 26th May, 2022, at 7:00pm

PRESENT

Cllr. Mr. D. Cowell (Chairman), Cllr. Mrs. K. Phillips (Vice-Chairman), Cllr. Mr. G. Rowles Nicholson, Cllr. Mrs. S. Rovezzano, Cllr. Mr. B. Moore, Cllr. Ms. H. Goring, Cllr. Mr. P. Baldwin, Cllr. Mr. P. Howitt-Cowan (W.L.D.C.), Mrs. K. Baldwin (Clerk)

APOLOGIES

No apologies were received

ELECTION OF CHAIRMAN

It was proposed by Cllr. Mr. G. Rowles Nicholson and seconded by Cllr. Mr. B. Moore that Cllr. Mrs. K. Phillips be elected as Chair for the coming twelve months. The motion was carried unanimously.

SIGN ACCEPTANCE OF OFFICE AS CHAIRMAN

Cllr. Mrs. K. Phillips completed the Acceptance of Office as Chair form.

ELECTION OF VICE-CHAIRMAN

It was proposed by Cllr. Mr. D. Cowell and seconded by Cllr. Mrs. S. Rovezzano that Cllr. Ms. H. Goring be elected as Vice-Chair for the coming year. The motion was carried unanimously.

REGISTER OF INTEREST

Cllr. Mr. D. Cowell expressed an interest as his wife is Chair of Governors of Willoughton School
Cllr. Mr. G. Rowles Nicholson expressed an interest as local landowner and lessee of the Playing Field
Cllr. Mr. B. Moore expressed in interest as a member of the Limestone Rangers Football Club Committee

COMPLETE RISK ASSESSMENT/SIGN AUDIT PAPERS

The Risk Assessment was discussed fully and the necessary paperwork completed. A huge “thank you” is once again due to Mr. Brent Peart for completing the internal Audit and preparing the Parish Council Accounts (fiscal year 2021/2022). The Annual Governance Statement together with the Accounting Statements, Exemption Certificate and Accounts Book were approved and signed appropriately. The Exemption Certificate and necessary papers will be forwarded to the external Auditors, Messrs. PKF Littlejohn LLP of London by Registered Post and also placed on the Parish Website. The Notice of Public Rights with regard to the Audit will be posted on the Notice Board in June and again published on the Parish Website.

ANNUAL ACCOUNTS FOR PAYMENT

Following payment of the Precept for 2022/2023 (£7,800) on 1st April, 2022, there is the sum of £11,276,15 in the Current Account and £11,501.89 in the Savings Account.

There are two annual payment cheques for signature:

Cheque 826, BHIB Insurance	£380.64
Cheque 828, Clerk’s Annual Salary and Expenses	£1582.06

Once these cheques are cashed this will leave £9,313.45 in the Current Account.
There will be the sum of £11,501.89 in the Savings Account.

There being no further business to discuss, the meeting closed at 7:15pm

Signed _____ Date _____