

ACCOUNTS

For the Year ended 31 March 2020

Schedules:

- 1> Receipts and Payments Account
- 2> Analysis of Administration Costs
- 3> Bank Reconciliation
- 4> Variance analysis
- 5> Fixed Asset Summary
- 6> Fixed Asset Register

Willoughton Parish Council

SUMMARY RECEIPTS & PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2020

31 March 2019 £		31 March 2020 £	variance fav/(adv) £
	RECEIPTS		
7,200.00	Precept	7,400.00	200.00
.00	WLDC Council Tax Support Grant	.00	.00
100.00	WLDC Contribution	100.00	.00
57.38	Interest	63.93	6.55
.00	Grant re Neighbourhood Plan	.00	.00
974.01	Vat recovered	.00	(974.01)
<u>8,331.39</u>	TOTAL RECEIPTS	<u>7,563.93</u>	<u>(767.46)</u>
	PAYMENTS		
8,850.12	General Administration	5,559.57	3,290.55
.00	Capital spending	.00	.00
87.50	Running costs: Rec grounds	444.50	(357.00)
974.01	Vat on payments	136.17	837.84
<u>9,911.63</u>		<u>6,140.24</u>	<u>3,771.39</u>
	RECEIPTS & PAYMENTS SUMMARY		
11,675.86	Balance at 01st April	10,095.62	
8,331.39	Total receipts	7,563.93	(767.46)
(9,911.63)	Less total payments	(6,140.24)	3,771.39
<u>10,095.62</u>	Balance at 31 March	<u>11,519.31</u>	<u>.00</u>

Willoughton Parish Council
ANALYSIS OF GENERAL ADMINISTRATION
FOR THE YEAR ENDED 31 MARCH 2020

31 March 2019 £		31 March 2020 £	variance fav/(adv) £
1,306.66	Clerks salary	1,332.76	(26.10)
244.62	Clerks expenses	299.19	(54.57)
96.00	Rent of village hall	96.00	.00
2,562.83	Repairs to War Memorial	.00	2,562.83
650.00	Village Hall donation	675.00	(25.00)
.00	Willoughton School Donation	500.00	(500.00)
1,979.25	Radar speed sign	.00	1,979.25
.00	Local History Society Donation	236.35	(236.35)
	Neighbourhood Plan Costs:-		
.00	Rent of village hall	.00	
100.00	LAB Planning Services	250.00	
.00	Ink cartridges	87.96	
.00	Cheese & wine evening	.00	
.00	Training session	.00	
.00	100.00 Cover design	.00	
.00	Return of unspent grant	.00	.00
.00	Repairs & maintenance	125.00	(125.00)
327.34	Insurance	339.15	(11.81)
939.60	Litter Picking	985.20	(45.60)
.00	Election expenses	112.52	(112.52)
137.55	ALC Fees	138.04	(.49)
18.00	Defibrillator training	.00	18.00
152.40	Limestone Rangers (flags)	272.40	(120.00)
52.92	Voucher for Cath Pike	.00	52.92
202.95	Village Christmas tree	60.00	142.95
50.00	RBL poppy appeal	50.00	.00
30.00	Donation to LIVES	.00	30.00
.00	Sundries	.00	.00
<u>8,850.12</u>	TOTAL	<u>5,559.57</u>	<u>3,290.55</u>

ANALYSIS OF RUNNING COSTS: REC GROUNDS
FOR THE YEAR ENDED 31 MARCH 2020

31 March 2019 £		31 March 2020 £	variance fav/(adv) £
.00	Playing field rent 6.04.09-5.04.20	.00	.00
87.50	Playground inspection	89.50	(2.00)
.00	Maintenance of equipment	295.00	(295.00)
.00	Concrete/seed /turf /playchip/timber	.00	.00
.00	Removal of fallen trees	.00	.00
.00	Litter bins	60.00	(60.00)
.00	Bench	.00	.00
<u>87.50</u>	TOTAL	<u>444.50</u>	<u>(357.00)</u>

Willoughton Parish Council

Bank Reconciliation @ 31.03.20

		£	
Balance per bank statements	Deposit a/c	11,478.27	17.03.20
	Current a/c	113.04	30.03.20
		11,591.31	
Less outstanding cheques:	766	72.00	
		(72.00)	
Add outstanding bankings:		.00	
		.00	
Balance per cash book		11,519.31	

WILLOUGHTON PARISH COUNCIL ANNUAL RETURN YEAR ENDED 31 MARCH 2020

VARIANCE ANALYSIS: NOTES ON AMOUNTS AND EXPLANATIONS

Explanations for main variances:-					favourable/(adverse)
	2019 £	2020 £	variance £	%	£
Box 2	7,200	7,400	200	2.8%	increase in precept 200
					<u>200</u>
Box 3	1,131	164	(967)	(85.5%)	increase in interest decrease in Vat recovery 7 (974)
					<u>(967)</u>
Box 4	2,246	2,318	(72)	(3.2%)	increase in clerk's salary increase in litter picking cost (26) (46)
					<u>(72)</u>
Box 6	7,665	3,822	3,843	50.1%	increase in clerk's expenses increase in village hall donation increase in local history society donation increase in repairs & maintenance increase in insurance cost increase in election expenses increase in neighbourhood plan costs increase in playing field costs decrease in repairs to war memorial decrease in purchase of radar speed sign decrease in defibrillator training increase in village football club donation decrease in voucher for Cath Pike decrease in village christmas tree decrease in donation to LIVES Willoughton School Donation decrease in Vat payments (55) (25) (236) (125) (12) (113) (238) (357) 2,563 1,979 18 (120) 53 143 30 (500) 838
					<u>3,843</u>

Risk Assessment:-

A risk assessment was completed and presented at the Parish Council meeting on 09 May 2019: the next risk assessment will be presented at the next meeting on 23/07/2020

paras20

Willoughton PC
FIXED ASSET SUMMARY

TOTAL

Rec/Play &
Other Equip

<u>COST/VALUATION</u>	@	31/03/2019	21602.96	21602.96
		Revaluation	.00	.00
		Additions	1979.25	1979.25
		Retirements	.00	.00
	@	31/03/2020	<u>23582.21</u>	<u>23582.21</u>
<u>DEPRECIATION</u>	@	31/03/2019	(21602.96)	(21602.96)
			.00	.00
		Charge for Year	(1979.25)	(1979.25)
		Retirements	.00	.00
	@	31/03/2020	<u>(23582.21)</u>	<u>(23582.21)</u>
<u>NET BOOK VALUE</u>	@	31/03/2019	<u>.00</u>	<u>.00</u>
	@	31/03/2020	<u>.00</u>	<u>.00</u>

Willoughton PC FIXED ASSET REGISTER

paras20 FIXED ASSET REGISTER

DATE	DESCRIPTION	BALANCE @ 31/03/2019				Life	Yr mths	RETIREMENTS				BALANCE @ 31/03/2020					
		COST	DEPN	NBV	DEPN			ADDITIONS	DEPN	PR YR ADJ	COST	DEPN	NBV	COST	DEPN	NBV	
00.00.00	Recreation/play Equip	.00	.00	.00	.00												
29.06.74	Swings En Tout Cas	.00	.00	.00	.00												
20.03.76	Slide En Tout Cas	.00	.00	.00	.00												
24.01.79	Public Seats	537.62	(537.62)	.00	.00												
30.06.96	Cradle swing & instal	1072.00	(1072.00)	.00	.00												
31.03.01	Playdate play equip	6103.50	(6103.50)	.00	.00												
Jul-Oct 05	Youth shelter	5881.09	(5881.09)	.00	.00												
Jul-Oct 05	Basketball goal	488.00	(488.00)	.00	.00												
Jul-Oct 05	Litter bin	297.00	(297.00)	.00	.00												
Jul-Oct 05	Safety tiles	519.75	(519.75)	.00	.00												
22.06.07	Oak village notice board	605.00	(605.00)	.00	.00												
05.03.08	Somersby bench	325.00	(325.00)	.00	.00												
30.11.10	Slide for playing fields	3450.00	(3450.00)	.00	.00												
31.05.12	1 set of swings (BBH)	2324.00	(2324.00)	.00	.00												
	Other																
06.12.18	Evolvis radar speed sign	.00	.00	.00	.00			1979.25	(1979.25)	.00	.00	.00	.00	.00	.00	1979.25	(1979.25)
								1979.25	(1979.25)	.00	.00	.00	.00	.00	.00	23582.21	(23582.21)